

DEAF CENTRE MANITOBA, INC.



ANNUAL REPORT 2019-2020

**Deaf Centre Manitoba, Inc.
Annual General Meeting
Annual Report 2020-2021**

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**Deaf Centre Manitoba, Inc.
#101 – 285 Pembina Highway
Winnipeg, Manitoba R3L 2E1
E-Mail: deafmb@shawbiz.ca
Website: www.deafmanitoba.org**

Deaf Centre Manitoba, Inc.
Annual General Meeting
285 Pembina Highway
Winnipeg, Manitoba R3L2E1

AGENDA

1. Call to Order/Welcome/Regrets
2. Moment of Silence
3. Presentation of Agenda
4. Minutes of September 5, 2019 – Annual General Meeting
5. Chairperson’s Report
6. Review Financial information
7. Nomination Committee Report
8. Omnibus Resolution
9. Deaf Centre Manitoba Inc Report
10. New Business/Questions from the Floor
11. Adjournment/Refreshments
12. Announcement of AGM: Deaf Manitoba Social Media, posted up in Deaf Centre

**Deaf Centre Manitoba, Inc.
Affleck Room, 285 Pembina Hwy.,
Winnipeg, Manitoba**

Annual General Meeting

Minutes of September 5, 2019

1. Call to Order/Welcome/Regrets

Chairperson, Doug Momotiuk welcomed those in attendance. The Annual General Meeting was called to order at 7:00 pm. There were 10 people in attendance.

Regrets: Doug McKechnie, Vice-Chairperson

Interpreter:

2. Moment of Silence

Everyone stood for a Moment of Silence to remember those late Deaf people during 2018 – 2019.

- Wayne Wilson
- Allan Sprung
- Danuta Otto
- Deborah MacGregor
- Tarcisio Filippelli
- Neil Hobson

3. Agenda

Kenneth Anderson (Cynthia Duboff) moved to accept the agenda of September 5, 2019.

CARRIED.

4. DCM, Inc.'s AGM Minutes as of September 13, 2018

Kenneth Anderson (Sarah Halek) moved to accept the Annual General Meeting minutes as of September 13, 2018 with the revision of Patrick's last name, Proach.

CARRIED.

5. Chairperson's Report

Doug Momotiuk presented his report that was on the projector LCD on screen.

6. Review of Financial Report ending March 31, 2019

Doug Momotiuk presented the review of financial report ending March 31, 2019.

Sam Lantz (Cynthia Duboff) moved to accept Financial Report from April 1, 2018 to March 31, 2019. **CARRIED**

Sarah Halek (Sam Lantz) moved that we will have Ryan Merner Chartered Professional Accountant Ltd as our financial reviewer for 2019-20.

CARRIED.

7. Nomination Committee Report

Doug Momotiuk presented the report on the power point slide. The Board members include Doug Momotiuk, Doug McKechnie, Sheila Montney, and Sam Lantz. Thanks to Kenneth Anderson and Gunars Butkans who included Board.

Sam Lantz (Cynthia Duboff) made the motion that Sarah Halek would be Director of DCM Inc Board. Sarah Halek accepted.

Sam Lantz (Cynthia Duboff) moved to accept Sarah Halek as new Director of DCM Inc Board for year 2019 - 2020. **CARRIED.**

Board members of 2019-20

Doug Momotiuk

Doug McKechnie

Sheila Montney

Sam Lantz

Sarah Halek

8. Omnibus Resolution

Sam Lantz (Cynthia Duboff) moved all acts, contracts, by-laws, procedures, appointments, elections, payments, enactments made, one and taken by the Board of Directors from the date of the last meeting of membership be sanctioned and confirmed. **CARRIED.**

9. Deaf Centre Manitoba Inc.'s Report

The Service Coordinator's report from the Annual Report 2018-19 was read on the projector.

10. New Business/Questions –

We received the feedback that DRC needs to make better public relations or marketing process of DRC's service, CHS products and new videos/books regarding Deaf issues.

11. Adjournment: Doug Momotiuk concluded the Annual General Meeting at 7:40 pm and he thanked everyone for attending the AGM.

12. Announcement

Doug Momotiuk presented on all the events of International Week of the Deaf in Manitoba from Sept 22 to 28, 2019.

Sincerely,

Sheila Montney
Acting Secretary

Deaf Centre Manitoba, Inc.

PURPOSE

DCM Inc is a non-profit charitable organization which recognizes the value of Deaf Culture and American Sign Language (ASL). The purpose of DCM Inc is set out to the following statement as adopted by the Board of Directors on April 10th, 2006:

The purpose of the organization is to coordinate and/or provide resources and programs that enhance the development of the Deaf Community.

PHILOSOPHY

As an organization, we recognize that members of the Deaf Community share a common culture based on American Sign Language, values, and understandings based upon shared experience as a minority group. Acceptance of Deaf Culture provides a positive, valuable foundation for self-esteem and identity of Deaf, Deaf Blind and Hard of hearing people. We believe that Deaf, Deaf-Blind and Hard of hearing people can determine their own needs and their future paths.

We believe that the community and individual well-being is fostered by participation in decision-making in own day to day activities and being independent and valued.

We believe that ASL is a language to be encouraged, respected, and valued and that the organization is committed to operating bilingual (ASL/English) and bicultural programs and services.

We believe that people of all ages, Deaf, Deaf-Blind, Hard of hearing and hearing, can live and work together in harmony and benefit from each other's interests, perspectives, and experiences.

We believe that Deaf, Deaf-Blind and Hard of hearing voluntary organizations are extremely valuable for the fulfillment of individuals, for the development of community and for the opportunity for self-determination, role models; therefore, the organization is committed to supporting and encouraging these organizations.

DEFINITION OF DEAF COMMUNITY

The Deaf Community consists of people who are culturally Deaf; people who are Hard of hearing, deafened or Deaf-Blind; individuals who share a common language, common experiences and values, and a common way of interacting with each other, and with hearing people. Hearing people through family, personal relationships or work are active in the Deaf Community. ASL is the principal language used by members of the Deaf Community. Membership in the Deaf Community is not an individual decision but rather is acknowledged by the Deaf Community at large or major segments therein.

OBJECTIVES

1. To provide liaison to DCM building management.
2. To manage Deaf-related offices, meetings, resources, and cultural.
3. To promote knowledge and understanding of Deaf Culture, Deaf experience, and ASL in both the Deaf, Hard of hearing, Deaf -Blind communities.
4. To encourage cooperation and communication amongst various Deaf, Deaf-Blind, Hard of hearing and Deaf-related organizations.
5. To initiate or encourage actions which promote leadership, pride and independence in the Deaf Community.
6. To develop and provide information, workshops and other resources that respond to the needs of the Deaf Community and to the need for Deaf, Deaf-Blind and Hard of hearing person.

GENERAL OPERATION

Preferences will be given to qualifying internal candidates before opening up to qualified Deaf, Deaf-Blind, and Hard of hearing. Hearing who have experiences in Deaf Culture may also be considered.

**Deaf Centre Manitoba, Inc.
Board of Directors
2019-2020**

Board

Chairperson	Doug Momotiuk
Vice Chair	Doug McKechnie
Secretary	Sarah Halek
Treasurer	Sheila Montney
Director	Sam Lantz

DCM Operations and Finance Committee

Sheila Montney, Chair
Sam Lantz
Doug Momotiuk (ex-officio)
Nicole Revoy

DCM Human Resource Committee

Doug McKechnie, Chair
Sheila Montney
Doug Momotiuk (ex-officio)
Nicole Revoy

Staff

Nicole Revoy, Service Coordinator (April – November 2019)
Shawna Joynt, Administrative Assistant (April – June 2019)

Nominating Committee

The 2019-20 term Board members are as follow as:

Deaf

Doug Momotiuk – 2nd elected 2016
Sheila Montney – 1st elected 2018
Sarah Halek – 1st elected 2019
Sam Lantz – 1st elected 2018

Hearing

Doug McKechnie – 1st elected 2002

The Constitution and By-Laws allows be a maximum of 10 and no less than 5 Directors of whom 50% + 1 must be Deaf.

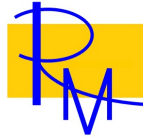
CHAIRPERSON'S REPORT

DCM Chairperson Report

1. I had weekly brief meetings by face-to-face or videos with DCM Board members and staff for the updates and feedback/advises.
2. We thanked to Nicole Revoy, Service Coordinator and Shawna Joynt, Administrative Assistant for their wonderful duties at office, Deaf Resource Centre for our team of DCM, Inc past the year.
3. We had discussions and evaluations with DCM staff for their jobs and improvements with professional developments. We thanked to DCM Human Resources Committee for their advises and meetings.
4. We reported the documents to the AASU under the Government of Manitoba's department, Families. These documents were 2020-21 Budget Staffing Report and Budget New Year (Revenue and Expenses). We thanked to DCM Finance Committee for their participation in meetings and advises.
5. We had the goal on the revision of new website/vlog system including google for schedule events for Deaf Community in Manitoba. We have looked for three (3) quotes for this job contract on website.
6. Due to COVID-19 pandemic and Government of Manitoba's health guideline rules, we had to close Deaf Resource Centre's office at that time. I thanked to Sheila Montney who volunteered to do her duty on DRC's social media during her own times. We appreciated of her effort and time.
7. I also thanked to the Board members: Doug McKechnie, Vice-Chairperson; Sarah Halek, Secretary; Sheila Montney, Treasurer; and Sam Lantz, Director for their efforts and wise advises and discussions on the issues and challenges during the year of 2019-20.

Submitted by

Doug Momotiuk,
DCM, Inc Chairperson



Ryan Merner
Chartered Professional
Accountant Ltd.

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INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of Deaf Centre Manitoba Inc.:

I have reviewed the accompanying financial statements of Deaf Centre Manitoba Inc. that comprise the statement of financial position as at March 31, 2020, and the statements of operations, changes in net assets, and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

My responsibility is to express a conclusion on the accompanying financial statements based on my review. I conducted my review in accordance with Canadian generally accepted standards for review engagements, which require me to comply with relevant ethical requirements. A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained. The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, I do not express an audit opinion on these financial statements.

Conclusion

Based on my review, nothing has come to my attention that causes me to believe that the financial statements do not present fairly, in all material respects, the financial position of Deaf Centre Manitoba Inc. as at March 31, 2020, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Ryan Merner Chartered Professional Accountant Ltd.
238 St. Mary's Road, Winnipeg, Manitoba, Canada R2H 1J3

**Deaf Centre Manitoba Inc.
Statement of Financial Position
March 31, 2020**

	General Fund	Friends of DCM Fund	2020	2019
ASSETS				
Current assets				
Cash	\$ 4 9,757	\$ -	\$ 49,757	\$ 19,651
Short term investments (Note 4)	-	-	-	2,700
Accounts receivable	394	-	394	568
Prepaid expenses	1,716	-	1,716	1,607
	51,867	-	51,867	24,526
Long-term investments (Note 4)	36,873	37,990	74,863	71,144
	\$ 88,740	\$ 37,990	\$ 126,730	\$ 9 5,670

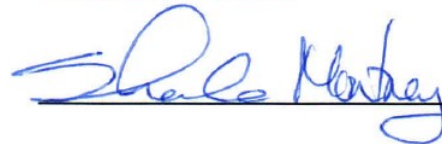
LIABILITIES & NET ASSETS

Current liabilities				
Accounts payable	\$ 1,400	\$ -	\$ 1,400	\$ 6,277
Deferred revenue (Note 5)	13,452	-	13,452	13,452
	14,852	-	14,852	19,729
Net assets	73,888	37,990	111,878	75,941
	\$ 88,740	\$ 37,990	\$ 126,730	\$ 9 5,670

On behalf of the board

 Director

On behalf of the board

 Director

	General Fund	Friends of DCM Fund	2020	2019
Revenue				
Grant - Family services	\$ 68,600	\$ -	\$ 68,600	\$ 68,600
Grant - Winnipeg Foundation	5,622	-	5,622	5,571
Charitable donations	592	-	592	2,822
Fundraising	-	-	-	113
Other income	708	-	708	550
CHS product sales	1,762	-	1,762	3,028
Interest	1,065	-	1,065	960
	78,349	-	78,349	81,644
Expenditures				
Accounting fees	1,400	-	1,400	1,559
Books and video tapes	30	-	30	-
CHS product purchases	1,483	-	1,483	3,192
Computer expenditures	903	-	903	374
Dues, fees, and memberships	1,050	-	1,050	-
GST expense	232	-	232	194
Insurance	1,991	-	1,991	1,987
Meetings and conferences	-	-	-	225
Miscellaneous	-	-	-	232
Office	2,629	-	2,629	2,405
Professional development	21	-	21	1,038
Professional fees	-	-	-	1,360
Rent	6,452	-	6,452	6,326
Repairs and maintenance	-	-	-	891
Salaries and wages	22,494	-	22,494	33,957
Special projects	-	-	-	3,289
Telephone and internet	3,003	-	3,003	2,849
Travel	724	-	724	413
	42,412	-	42,412	60,291
Excess of revenue over expenditures	\$ 35,937	\$ -	\$ 35,937	\$ 21,353



Winnipeg Foundation Friends of Deaf Centre Manitoba

YES! I am pleased to make a commitment to the Winnipeg Foundation.
Friends of Deaf Centre Manitoba Inc.

Name: _____ Residence Ph. #: _____
Address: _____ Business Ph. #: _____
City: _____ Provinces: _____
Postal Code: _____ Fax: _____
Email: _____

I/We make this pledge: in my/our name as follows: _____
In memory of: _____
In honour of: _____

I/we pledge \$500.00 \$250.00 \$100.00 _____ other

Pledge Payment options:

Option 1

Enclosed is a cheque for \$_____ for payment in full, made payable to:

Winnipeg Foundation- Friends of D.C.M. Inc.
285 Pembina Highway
Winnipeg, MB R3L 2E1

Option 2

Please charge my: Visa Mastercard

Card Number: _____ Expiry: _____
Cardholder Name: _____
Cardholder's signature: _____

All donations are tax deductible

Signature: _____

Date: _____

**FRIENDS & SUPPORTERS OF
DEAF CENTRE MANITOBA INC.**

285 Pembina Inc.

Bell MTS

Bruce Jack

E-Quality Communication Centre of Excellence

Families Forward

Manitoba Deaf Association

Manitoba Family Services

Mary Perkins Estate

New Directions

The Canadian Hearing Society

Winnipeg Church of the Deaf

Winnipeg Foundation

**Your attendance at DCM Inc's
Annual General Meeting is greatly appreciated!**



**Deaf Centre Manitoba Inc
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Website: <http://deafcentremanitoba.org>
Twitter: [DCManitobaInc](#)
Facebook: [Deaf Centre Manitoba, Inc.](#)**